

2022-23 CTE Anticipated Program Needs

Requests are due to your Program Coordinator by February 4, 2022.

Directions: In priority order, list your program's *proposed* needs and wants for next year.

- Program funds are held within the operating district NOT KRESA.
- Collaborate with other CTE instructors so one **Program** budget gets turned in per building.
- When appropriate, be sure to include a vendor's estimate demonstrating you've researched the product. Otherwise, the item requested may not get included in the proposed budget.
- Attach a spreadsheet indicative of your requests, should this document not have enough room.
- The CTE budget goes to countywide Superintendents for approval in May 2022. CTE Program Coordinators will notify instructors of the new year's approved budget as soon as possible thereafter. 2022-23 funds will be available beginning July 1, 2022.

Instructor Name	Program	Anticipated # of sections
Principal APPROVAL:		Operating Agency (School)

SUPPLIES

Quantity	Item Description	Total Cost
	Grand Total	

INSTRUCTIONAL SOFTWARE

Quantity	Item Description	Total Cost
	Grand Total	

TEXTBOOKS

Quantity	Item Description	Total Cost
	Grand Total	

CERTIFICATIONS/LICENSES

Quantity	Item Description	Total Cost
	Grand Total	

CAPITAL EQUIPMENT (Items over \$5,000)

Quantity	Item Description	Total Cost
	Grand Total	